**How do the invoices for medical/dental/vision work with REMIF?**

REMIF Healthcare (medical/dental/vision) plan:

Invoices are sent directly to you by HealthComp between the 16th- 25th of the prior month;

If you do not receive the invoice from HealthComp, please notify Royann Franchini at Real Care (rfranchini@realcare.biz) and Heather McGroarty at REMIF (hmcgroarty@remif.com);

Using the payment due amount on the invoice\*, payment is due in the REMIF office by the first day of the month (REMIF, 414 W. Napa, Second Floor, Suite C, Sonoma, CA 95476);

The payment is late if not received by the 10th of the month;

Payments not received by the 10th of the month are subject to late fees;

Payments not received by the 20th of the month are subject to additional late fees and notification to the REMIF Board/participating member’s city manager;

Payments not received by the 30th of the month subject the member to termination from the plan.

\*Please remember that you MUST pay the HealthComp bill in full, as received. If there are errors or inconsistencies, please notify Adam Morrisseau at HealthComp (amorrisseau@healthcomp.com) AND Eliza Navez at HealthComp (anavez@healthcomp.com). Any corrections in billing or credits will be applied to a following month.

**We have ACH available for those cities that prefer that method of payment. Please contact Heather McGroarty at hmcroarty@remif.com for ACH information.**