



REMIF Self-Insurance Committee Minutes

Date: June 13, 2019

Time: 2:00 p.m.

Telephonic Committee Meeting

Dial In: (646) 664-4400/ Conference ID: 17171#

AGENDA

Call to Order: 2:05 p.m.

I. ROLL CALL

A. Present:

- i. Amy Northam, REMIF
- ii. Danette Demello, Arcata
- iii. Kelly Buendia, Lakeport
- iv. Sheri Mannion, Ukiah
- v. Stephanie Garrabrant-Sierra, Willits

B. Also in attendance:

- i. Pat O'Brien, RealCare
- ii. Royann Franchini, RealCare

C. Absent:

- i. James Leon, Town of Windsor

II. APPROVAL OF MINUTES

A. Meeting of May 23, 2019

- i. Willits motioned to approve; Lakeport seconds; motion carried

III. ITEMS FOR DISCUSSION

A. EnvisionRx PLAN CHANGES – Year 19/20 –

- i. Implementation of 90 day maintenance drug refill at Retail Pharmacies – revised draft letter

- 1. Committee approves revised letter.

- ii. Implementation of the Non-Essential Drug Program – further discussion

- 1. Committee approves and will recommend implementation to the Board

B. Audit – Update only

- i. Amy Northam reached out to 4 or 5 companies to obtain quotes
- ii. Quotes starting to come in. They range from \$20,000-\$25,000 for the audit

C. Policies and Procedures project – Update only

- i. Amy Northam is gathering documents
- ii. Will continue to work on the policies and procedures
- iii. Will include criteria for new agencies to join

Next Meeting: July 11, 2019; 2:00 p.m.

Meeting adjourned: 2:24 p.m.

Health Insurance Committee Members:

Danette Demello – City of Arcata – 736 F Street, Arcata, CA 95521; 707-825-2120; ddemello@cityofarcata.org

James Leon – Town of Windsor – 9291 Old Redwood Highway, Windsor, CA 95492; 707-838-5379; jleon@townofwindsor.com

Kelly Buendia – City of Lakeport – 255 Park Street, Lakeport, CA 95453; 707-263-5613 x30; kbuendia@cityoflakeport.com

Sheri Mannion—City of Ukiah—300 Seminary Drive, Ukiah, CA 95482; 707-463-6244; smannion@cityofukiah.com

Stephanie Garrabrant-Sierra – City of Willits—111 E. Commercial, Willits, CA 95490; 707-459-4601; sgsierra@cityofwillits.org